

**TALLMADGE CHARTER TOWNSHIP  
REGULAR BOARD MEETING  
HELD ON  
TUESDAY, MARCH 14, 2023  
AT 7:00 P.M.  
[www.tallmadge.com](http://www.tallmadge.com)**

**I. CALL TO ORDER** Mark Bennett, Supervisor, called the meeting to order and Joel Terpstra opened with Prayer and the Pledge of Allegiance.

Members present: Mark Bennett, Lenore D. Cook, Valdyne Schwallier, Clifford Bronkema, Michael Eppink, Joel Terpstra, John Bronkema.

**II. CONSENT AGENDA**

Joel Terpstra moved, Michael Eppink supported, to approve the minutes of the February 14, 2023 regular meeting, to approve the bills to be paid in March of 2023 as presented, and to accept as information the treasurer's report, legal update, correspondence if any. Motion CARRIED

**III. PUBLIC PARTICIPATION** Justin Roebuck, Ottawa County Clerk, gave out the 2022 Annual Report of Ottawa County. Also gave a brief report on changes for 2024 Elections

**IV. UNFINISHED BUSINESS**

**V. NEW BUSINESS**

**A. PUBLIC HEARING – ADOPTION OF BUDGETS FOR FISCAL YEAR April 1, 2023 thru March 31, 2024.**

The Supervisor gave an overview of the Budgets to be adopted.

Valdyne Schwallier moved, John Bronkema supported, to open the meeting for public comment. Motion CARRIED. As there was no public comment,

Joel Terpstra moved, Michael Eppink supported, to close the public portion. Motion CARRIED.

1.) John Bronkema moved, Clifford Bronkema supported, to adopt the General Fund Budget (101) for fiscal year April 1, 2023 thru March 31, 2024 as presented. Motion CARRIED by a unanimous roll call vote.

a.) Valdyne Schwallier moved, Michael Eppink supported, to adopt the Supervisor Salary Resolution that as of April 1, 2023 the annual salary of the Tallmadge Charter Township Supervisor shall be \$50,000. Motion CARRIED by a unanimous roll call vote.

b.) Clifford Bronkema moved, Joel Terpstra supported, to adopt the Clerk Salary Resolution that as April 1, 2023 the annual salary of the Tallmadge Charter Township Clerk shall be \$50,000. Motion CARRIED by a unanimous roll call vote.

c.) Joel Terpstra moved, Michael Eppink supported, to adopt the Treasurer Salary Resolution that as of April 1, 2023 the annual salary of the Tallmadge Charter Township Treasurer shall be \$50,000. Motion CARRIED by a unanimous roll call vote.

- d.) Lenore D. Cook moved, Clifford Bronkema supported, to adopt the Trustee Salary Resolution that as of April 1, 2023 the annual salary of the Tallmadge Charter Township Trustee shall be \$3150. Motion CARRIED by a unanimous roll call vote.
- 2.) Joel Terpstra moved, Clifford Bronkema supported, to adopt the budgets both the Operating (206) and Equipment (208) recommended by the Wright Tallmadge Fire Board. Motion CARRIED by a unanimous roll call vote.

**B. AMEND 2022 -2023 BUDGET** – Joel Terpstra moved, Michael Eppink supported, to allow the Clerk and Treasurer to amend the budget for fiscal year 2022 - 2023. Motion CARRIED.

**C. POLICY AND PROCEDURE BOOK** - Motion needed to adopt the seven listed Policies for our Policy and Procedure Book:

- 1.) ACH and EFT Policy
- 2.) Whistleblower Protection
- 3.) Social Security Privacy
- 4.) Investment Policy
- 5.) Non-Sufficient Funds (NSF) Policy
- 6.) Coin Acceptance Policy
- 7.) Fund Balance Policy

Valdyne Schwallier moved, Michael Eppink supported to adopt the seven new policies. Motion CARRIED.

**D.** Joel Terpstra moved, Lenore D. Cook supported, to allow the Treasurer to strike Delinquent Personal Property. Motion CARRIED.

## **VI. SUPERVISOR COMMENTS AND COMMITTEE REPORTS**

### **Supervisor: Mark Bennett**

- + **PFAS** – The Township has become aware of PFAS levels in the Township Lake Michigan Drive and 8<sup>th</sup> Avenue area. Working with Health Dept.
- + Have received donations for the Park Fitness Center
- + Working on the new entrance to the Township Park
- + Next court date for Weglarz is May 5

### **Planning Commission; Joel Terpstra**

- + Buist PUD on River Hill Drive – wedding venue
- + Ironwood overlay

### **Zoning Board of Appeals: Clifford Bronkema**

**Fire Board Report** – Held their regular meeting in March – see attached minutes

**Fire Dept – Michael Gavin, Fire Chief** - See attached.

## **VII. INFORMATIONAL ITEMS**

- A. Fire Board Minutes
- B. Sheriff Department report
- C. List of Building Permits for February of 2023
- D. Planning and Zoning report

## **VII. ADJOURNMENT was at 7:51 p.m.**

Sincerely yours,  
Lenore D. Cook, Clerk

DRAFT