

**TALLMADGE CHARTER TOWNSHIP  
REGULAR BOARD MEETING  
HELD ON  
TUESDAY, DECEMBER 10, 2024  
AT 7:00 P.M.  
[www.tallmadge.com](http://www.tallmadge.com)**

**I. CALL TO ORDER** Mark Bennett called the meeting to order and Joel Terpstra opened with Prayer and the Pledge of Allegiance.

Members present: Mark Bennett, Karina Rollenhagen, Valdyne Schwallier, Kent Bollinger, Michael Eppink, Joel Terpstra, and John Bronkema.

**II. CONSENT AGENDA**

Valdyne Schwallier moved, Kent Bollinger supported, to approve the minutes of the November 12, 2024, regular meeting, to approve the bills to be paid in December 2024 and to accept as information the treasurer's report, legal update, and correspondence if any. Motion CARRIED.

**III. PUBLIC PARTICIPATION**

**IV. UNFINISHED BUSINESS**

**V. NEW BUSINESS**

- A. FIRST READING-ZONING TEXT AMENDMENT** – The Supervisor presented the Zoning Text Amendment Ordinance to accommodate this type of use within the General Commercial Zoning District as a use-by-right and within the Industrial Zoning District as a special use. Pursuant to Chapter 22 Ordinance Amendment of the TCTZO.
- B. 2025 MEETING DATES AND TIME** – The Supervisor presented the proposed meeting dates and time for 2025. Joel Terpstra moved, Michael Eppink supported, the meeting dates for 2025 as follows: Jan 14, Feb 11, Mar 11, April TBD, May 13, June 10, July 8, Aug 12, Sept 9, Oct 14, Nov 11 and Dec 9. Motion CARRIED. Joel Terpstra moved; Michael Eppink supported to change the meeting time for the 2025 Board Meetings to 6 pm. Motion CARRIED.
- C. TOWNSHIP AUDIT SUBMITTED FOR LAST FISCAL YEAR** – The Supervisor presented the Audit for the fiscal year ending 3/31/24 to the Board.
- D. BUDGET WORKSHOP DATE** – The Supervisor presented the need of a Budget Workshop for fiscal year April 1, 2025, to March 31, 2026. Kent Bollinger moved, Joel Terpstra supported the date/time of February 18, 2025, at noon for the Budget Workshop for fiscal year April 1, 2025, to March 31, 2026. Motion CARRIED.
- E. TOWNSHIP APPOINTMENTS – Recommended by Township Supervisor, Mark Bennett**
1. Planning Commission – Joel Terpstra moved, John Bronkema supported appointing Curtis Rypma and Matthew Fenske for a 3-year term. Motion CARRIED.
  2. Zoning Board of Appeals – Valdyne Schwallier moved, Michael Eppink supported appointing John Bronkema (Elected) and Dick Temple for a 3-year term. Motion CARRIED.

3. Board of Review – Joel Terpstra moved, Kent Bollinger supported appointing Kim Rypma, Josh Hankamp, Micheal Harig, and Donna Dykstra (ALT) to a 2-year term. Motion CARRIED.
4. Dangerous Building Inspector – Valdyne Schwallier moved, Joel Terpstra supported appointing Matt Boelema to a one-year term. Motion CARRIED.
5. Fire Board – Kent Bollinger moved, John Bronkema supported appointing Valdyne Schwallier and Michael Eppink to a 1-year term. Motion CARRIED.
6. GVMC – John Bronkema moved; Michael Eppink supported appointing Mark Bennett to a 1-year term. Motion CARRIED.
7. Township Attorney – John Bronkema moved; Kent Bollinger supported appointing Ronald Bultje to a 1-year term. Motion CARRIED.
8. Township Engineer – Michael Epping moved; Kent Bollinger supported appointing Al Pennington to a 1-year term. Motion CARRIED.
9. Building Inspections – Valdyne Schwallier moved; Karina Rollenhagen supported appointing PCI to a 1-year term. Motion CARRIED.
10. Construction Board of Review – John Bronkema moved; Kent Bollinger supported appointing Allendale Township CBR to a 1-year term. Motion CARRIED.
11. Library Board Representative – Valdyne Schwallier moved; Michael Eppink supported appointing Jacoba Bouma to the Allendale Township Library Board for a 1-year term. Motion CARRIED.

## **VI. SUPERVISOR COMMENTS AND COMMITTEE REPORTS**

### **Supervisor: Mark Bennett**

- + Weglarz Legal update
- + Bid requests going out regarding office updates for ADA compliance
- + Park is now closed to vehicles for winter

### **Planning Commission – Joel Terpstra**

### **Zoning Board of Appeals:**

**Wright Tallmadge Fire Board: Valdyne Schwaller** – meeting scheduled for Monday, December 16 at 7pm.

**Wright Tallmadge Fire Chief report-Mark Bennett** presented on behalf of Fire Chief

### **Grand Valley Metro Council-Mark Bennett**

### **Park Committee**

### **ARPA Steering Committee**

## **VII. INFORMATIONAL ITEMS**

- A. Fire Board Minutes
- B. Sheriff Department report
- C. List of Building Permits for November of 2024
- D. Planning and Zoning report

## **VIII. ADJOURNMENT was at 7:37 p.m.**

Sincerely,

Karina Rollenhagen and Mark Bennett

*Karina Rollenhagen*  
*Mark Bennett*