

TALLMADGE CHARTER TOWNSHIP
OTTAWA COUNTY
O-1451 LEONARD RD. NW
GRAND RAPIDS, MI 49534
PHONE (616) 677-1248
FAX (616) 677-6133

Tallmadge Charter Township requires the following information to be submitted by mail or in person before issuing a building permit:

1. ___ Completed building application
2. ___ (3) Sets of plans/blueprints for all building projects – Sealed when
3. ___ Truss drawings for all building projects
4. ___ Site diagram (example below) *Accessory Buildings must be located in the side or rear yard
5. ___ Legal description of property – recorded deed, survey or land contract. Indicate recent property splits if any.
6. ___ Well and septic permit (Ottawa County 616-393-5645) or paid utility fees
7. ___ Driveway permit if required – Contact Ottawa County Road Commission
8. ___ Soil Erosion if required

