

**TALLMADGE CHARTER TOWNSHIP
REGULAR BOARD MEETING MINUTES**

Tuesday March 10, 2026, At 6:00pm
O-1451 Leonard NW, Grand Rapids, MI 49534

- I. **CALL TO ORDER** – At 6:00pm, Mark Bennett called the meeting to order, and Joel Terpstra opened with prayer and the Pledge of Allegiance. Members present: Supervisor Mark Bennett, Trustee Kent Bollinger, Trustee Michael Eppink, Clerk Karina Rollenhagen, and Trustee Joel Terpstra. Members Absent: Treasurer Valdyne Schwallier, and Trustee John Bronkema. Also present: approximately 11 members of the community.

- II. **CONSENT AGENDA**
Joel Terpstra moved, Kent Bollinger approved the minutes of the February 10, 2026, regular meeting, and to approve the bills to be paid in March 2026 as presented, and to accept as information the treasurer’s report, revenue and expenditures report, legal update and correspondence if any. Motion CARRIED.

- II. **PUBLIC PARTICIPATION:** none.

- IV. **UNFINISHED BUSINESS** – none.

- V. **NEW BUSINESS**
 - A. **PUBLIC HEARING-ADOPTION OF BUDGETS FOR FISCAL YEAR APRIL 1, 2026 – MARCH 31, 2027.** Joel Terpstra moved, Kent Bollinger supported to open the public hearing. Motion CARRIED.
 - 1 – Tallmadge Charter Township General Fund (101) – Mark Bennett presented an overview of the 2026-2027 operating budget items. Kent Bollinger moved, Joel Terpstra supported to close the public hearing. Motion CARRIED. Michael Eppink moved, Karina Rollenhagen supported to adopt the Budget-General Fund-101 for Fiscal Year April 1, 2026 through March 31, 2027. Roll Call: Yes – Bennett, Terpstra, Bollinger, Eppink, Rollenhagen. No – none. Motion CARRIED.
 - a. Resolution – Supervisor’s Salary - Joel Terpstra moved, Kent Bollinger supported to adopt the Supervisor Salary Resolution that as of April 1, 2026, the annual salary of the Supervisor shall be \$55,750. Roll Call: Yes – Joel Terpstra, Kent Bollinger, Karina Rollenhagen, Michael Eppink, Mark Bennett. No – none. Motion CARRIED.
 - b. Resolution – Clerk’s Salary – Mark Bennett moved, Kent Bollinger supported to adopt the Clerk Salary Resolution that as of April 1, 2026, the annual salary of the Clerk shall be \$55,750. Roll Call: Yes –

Michael Eppink, Joel Terpstra, Kent Bollinger, Mark Bennett, Karina Rollenhagen. No – none. Motion CARRIED.

c. Resolution – Treasurer’s Salary – Kent Bollinger moved, Michael Eppink supported to adopt the Treasurer Salary Resolution that as of April 1, 2026, the annual salary of the Treasurer shall be \$55,750. Roll Call: Yes – Michael Eppink, Joel Terpstra, Mark Bennett, Kent Bollinger, Karina Rollenhagen. No – none. Motion CARRIED.

d. Resolution – Trustees’ Salary – Mark Bennett moved, Karina Rollenhagen supported to adopt the Trustee Salary Resolution that as of April 1, 2026, the annual salary of the Trustees shall be \$3,700. Roll Call: Yes – Mark Bennett, Karina Rollenhagen, Kent Bollinger, Joel Terpstra, Michael Eppink. No – none. Motion CARRIED.

2 and 3– Wright/Tallmadge Fire Department – 206 Operating and 208 Equipment budget – Mark Bennett briefly discussed the 2026-2027, Wright/Tallmadge Fire Department 206 and 208 budget items. Michael Eppink moved, Karina Rollenhagen supported to adopt the Wright/Tallmadge Fire Department 206 Operating and 208 Equipment Fund Budget for Fiscal Year April 1, 2026, through March 31, 2027. Roll Call: Yes – Kent Bollinger, Mark Bennett, Michael Eppink, Joel Terpstra, Karina Rollenhagen. No – none. Motion CARRIED.

- B. AMEND 2025-2026 BUDGET – Joel Terpstra moved, Michael Eppink supported to allow the Clerk and Treasurer to amend the Budget for fiscal year 2025-2026. Motion CARRIED.**
- C. ELECTION COMMISSION:** Recommended by Clerk Karina Rollenhagen to appoint Michael Eppink and Kent Bollinger to the Election Commission. **Mark Bennett moved, Joel Terpstra supported appointing Michael Eppink and Kent Bollinger to the Election Commission for a 1-year term. Motion CARRIED.**
- D. APRIL BOARD MEETING –** Reminder date change to April 21, 2026, at 6:00pm.
- E. ROAD ABANDONMENT – BERKLEY NORTH OF LEVERETTE – Mark Bennett moved, Kent Bollinger supported to convey the property known as Berkley Street north of Leverett by quitclaim deed to the Jerry L. and Joanna K. Julien Trust. Motion CARRIED.**
- F. PRINCIPLES OF GOVERNANCE – Kent Bollinger moved, Karina Rollenhagen supported to adopt the Principles of Governance recommended by the Michigan Township Association. Roll Call: Yes – Michael Eppink, Mark Bennett, Kent Bollinger, Joel Terpstra, Karina Rollenhagen. No – none. Motion CARRIED.**

VI SUPERVISOR AND COMMITTEE COMMENTS

+ Fire Chief – Mike Gavin:

1. Three firefighters recently completed EMT program.
2. Peer Support Group formed locally to help staff as needed with processing calls.
3. Daytime staff – currently down to two part time staffers to help fill daytime staffing needs.
4. The new attenuator truck has been used 20-40 times and has already been struck one time. It has paid for itself by saving lives and equipment. Please move out of the way when emergency responders are at a scene.
5. Fire Department is planning for the 2026 Fair week. The racetrack is busy and that keeps the fire department busy.
6. The Fire Department is planning to participate in National Night Out this year. This event will be hosted at the Tallmadge Township Park.

+ Supervisor – Mark Bennett:

1. Tallmadge Meadows mobile home park is still having water supply issues. Mark is working with Ottawa County and the State of Michigan to address the issues. Ottawa County Department of Public Health has issued a Public Health Order to Tallmadge Meadows detailing corrective actions needed and timelines to comply.
2. April 6 – April 10, 2026, the Township Office will be closed for Spring Break.
3. April 21, 2026, is the date for the next Board Meeting.
4. April 25, 2026, is Tallmadge Charter Township Clean Up Day from 7am– 11am. We will include electronic waste collection this year.

+ Clerk – Karina Rollenhagen: An election will be held on Tuesday, May 5, 2026, for Coopersville Area Public Schools. This is only for township residents who reside in the Coopersville Public School district.

+ Planning Commission – Joel Terpstra:

1. The PC reviewed a site plan on Ironwood that is contingent on a few things.
2. They discussed the Master Plan and how to move forward with the Township Board and Fresh Coast Planning to finalize the plan.

+ Zoning Board of Appeals – Kent Bollinger: They approved a property on 4th that is working on an outbuilding location.

+ Wright Tallmadge Fire Board – Michael Eppink: They had a Fire Board meeting on March 3, 2026.

VII. Adjournment: Joel Terpstra moved, Michael Eppink supported to adjourn the meeting. Meeting adjourned at 7:12pm.